



## COMMUNITY BULLETIN BOARD

The Lemont Public Library District maintains a community bulletin board open to organizations engaged in educational, cultural, intellectual, or charitable activities to share information on upcoming events and services. Due to space constraints, priority is given to events and activities taking place in Lemont.

- Announcements must be approved by either the Library Director, Assistant Director, or managers and placed on the bulletin board by library staff.
- The Lemont Public Library District reserves the right to refuse to post an announcement.
- Announcements of public interest are posted on an equitable basis regardless of the beliefs or affiliations of sponsoring individuals or groups.
- The Library does not advocate or endorse the philosophies, practices, content or viewpoints of presenters, participants or attendees at these events and activities.
- Advertisements and commercial announcements are prohibited.
- Announcements must be legibly printed and not exceed 8 ½" x 11" in size.
- Announcements will not be displayed more than two [2] weeks in advance of the date of an event or the registration period for an event.
- Announcements may be removed after two weeks, when they are no longer timely, or when space is required for more current items.
- Individuals or groups may not submit notices more frequently than once monthly.

Reviewed and Amended: November 22, 2022

Approved by the Lemont Public Library District Board of Trustees: December 13, 2022