

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF THE LEMONT PUBLIC LIBRARY DISTRICT
COOK AND DUPAGE COUNTIES, ILLINOIS
HELD AT THE LIBRARY DISTRICT LEARNING CENTER, 50 EAST WEND STREET, LEMONT, ILLINOIS**

February 8, 2022

I. Call to Order and Roll Call

President Kirvelaitis called the meeting to order at 7:06 p.m. The following trustees answered present: Thomas Burton, Jr., Patricia Camalliere, Tom Culcasi, Vytenis Kirvelaitis, Renee Pravidik, Catherine Sanders and Michaeline Skibinski. Library Director Heather Shlah also attended the meeting.

II. Pledge of Allegiance

III. Presentation of the Library Audit for the Fiscal Year ending June 30, 2021

Auditors Lauterbach and Amen LLP were unable to present this evening but would be available at a future date to answer the Board's questions. The President asked that the trustees review the report.

IV. Approval of Minutes

There was a motion made by Trustee Skibinski, seconded by Trustee Burton, to approve the minutes of the regular meeting of January 11, 2022. A voice vote was taken. All voted aye. There were no nays. The motion passed.

V. Treasurer's Report

A motion was made by Trustee Culcasi and seconded by Trustee Sanders to approve the treasurer's report as submitted:

Chase Bank	
Checking Account	\$122,744.22
Savings Account	106.77
Illinois Funds	
Money Market e-pay	71,946.05
Illinois National Bank	
e-Pay	1,000.00
Lemont Bank & Trust	
Money Market	260,485.25
CD – Matures 8/24/22	107,404.40
PMA Operating Account	262,512.55

A roll call was taken. Trustees Burton, Camalliere, Culcasi, Kirvelaitis, Pravidik, Sanders and Skibinski voted aye. There were no nays. The motion passed.

VI. Approval of Bills

Trustee Skibinski made a motion, seconded by Trustee Culcasi, to approve payment of bills for the period of January 12, 2022 through February 8, 2022 in the amount of \$14,082.35. Trustee Camalliere noted that the amount was considerably lower than usual. The Director agreed. Once the new administrative assistant had learned the accounting software, bills would be paid

in a timelier fashion. Trustees Burton, Camalliere, Culcasi, Pravdik, Sanders and Skibinski voted aye. Trustee Kirvelaitis said aye, except for bills related to the Lithuanian Archives Project (LAP), where he abstained. There were no nays. The motion passed.

VII. Public Participation

There were no comments from the public.

VIII. Reports

A. President

No report.

B. Library Director

1. The Director was researching employee health insurance for the next fiscal year. The library may be able to offer full-time staff a family plan. Ninety percent of employee medical costs would still be covered once the deductible was met. Dependents would have 70 percent of their medical expenses covered after deductible.
2. Problems with the HVAC system had been addressed. Ms. Shlah suggested revisiting the question of elevator replacement, since it seemed to be working well. Instead, she would be able to focus on significant upcoming IT costs. The Director and Trustee Culcasi would meet with Impact Networking LLC on February 10th.
3. In conjunction with the State of Illinois, the Library would be offering vehicle renewal stickers for a reasonable convenience fee.
4. The President asked how the fine-free policy had been working. The Director was pleased to respond that few patrons had abused the new flexibility in returning materials.

C. Attorney

No report.

D. Committees

1. Finance
 2. Building and Grounds
 3. Policy and Personnel
 4. Planning and Goals
 5. Technology
- No reports.

IX. New Business

A. Notary Policy

Shortly, the Library would be offering free notary services. A motion was made by Trustee Burton and seconded by Trustee Culcasi to approve the new Notary Policy, as submitted. Only Library District residents would be eligible to receive this service. A roll call was taken. Trustees Burton, Camalliere, Culcasi, Kirvelaitis, Pravdik, Sanders and Skibinski voted aye. There were no nays. The motion passed.

B. Covid Policy

Trustee Skibinski made a motion, seconded by Trustee Camalliere, to approve the new Covid Policy, as amended, in alignment with most current CDC guidelines. A roll call was taken. Trustees Burton, Camalliere, Culcasi, Kirvelaitis, Pravdik, Sanders and Skibinski voted aye. There were no nays. The motion passed.

C. Resolution No. 22-03 Payment of Municipal Bond Amalgamated Bank

There was a motion by Trustee Skibinski, seconded by Trustee Culcasi, to adopt Resolution No. 22-03, for payment of Municipal Bond Amalgamated Bank in the amount of \$263,400. A roll call was taken. Trustees Burton, Camalliere, Culcasi, Kirvelaitis, Pravidik, Sanders and Skibinski voted aye. There were no nays. The motion passed.

X. Old Business

The Library's 80th Birthday Celebration

The Library was percolating with ideas to celebrate the Library's anniversary. The Lemont Historical Society would be approached to collaborate on events and activities. Eventually, a committee would be formed, including community members. Trustee Pravidik volunteered to serve on the committee. Providing an anniversary parade float for the annual Keepataw Day Parade on Labor Day weekend was first on the check list.

XI. Communications / Correspondence

There was no correspondence to share.

XII. Executive Session

There was no need to move into executive session.

XIII. Adjournment

A motion was made by Trustee Burton, which was seconded by Trustee Culcasi, to adjourn the meeting at 8:06 p.m. All voted aye. There were no nays. The motion passed. The meeting was adjourned.

Respectfully submitted,

Ramona Stephens-Zemaitis
Recording Secretary