

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE LEMONT PUBLIC LIBRARY DISTRICT
COOK AND DUPAGE COUNTIES, ILLINOIS
HELD AT THE LIBRARY DISTRICT EVENT SPACE
50 EAST WEND STREET, LEMONT, ILLINOIS**

January 9, 2024

1. Call to Order, Pledge of Allegiance and Roll Call

The Board President called the meeting to order at 7:08 p.m. The following trustees answered present: Laura Burt-Nicholas, Pat Camalliere, Melanie Grzesik-Duffy, Vytenis Kirvelaitis, Renee Miller, and Michaeline Skibinski. Trustee Catherine Sanders was absent. Library Director Mary Golden and Adult Services Manager Justin Williams were also present.

2. Approval of Minutes

A motion was then made by Trustee Camalliere and seconded by Trustee Skibinski, to approve the minutes of the regular meeting of December 12, 2023. A voice vote was taken. All said aye. There were no nays. The motion passed.

3. Treasurer's Report

The Library had begun receiving its Cook County tax distribution, so this month the Library would be able to pay off its TAW loan. There was discussion on the Library's wish list for donations via Amazon. A motion was made by Trustee Burt-Nicholas and seconded by Trustee Grzesik-Duffy to approve the Treasurer's report as submitted:

Chase Bank	
Checking Account	\$40,699.75
Savings Account	106.77
Illinois Funds	
Money Market e-pay	40,254.08
Illinois National Bank	
e-Pay	1,000.00
Lemont Bank & Trust	
Money Market	243,785.97
PMA	
Operating Account	790,216.22
LTD	209,040.00

A roll call was taken. Trustees Burt-Nicholas, Camalliere, Grzesik-Duffy, Kirvelaitis, Miller, and Skibinski said aye. There were no nays. Trustee Sanders was absent. The motion passed.

4. Payment of Bills

Trustee Camalliere made a motion, seconded by Trustee Burt-Nicholas to approve payment of total accounts payable, ACH payments, and payroll in the amount of \$136,776.92. A roll call was taken. Trustees Burt-Nicholas, Camalliere, Grzesik-Duffy, Kirvelaitis, Miller, and Skibinski said aye. There were no nays. Trustee Sanders was absent. The motion passed.

5. Public Comments

Two scouts from BSA Troop 49 were attending the meeting as part of their requirements toward the Communications badge.

6. Reports

a. Board President

At the end of December, the Library received a FOIA request for a list of all materials purchased the past calendar year. The Director fulfilled the request.

b. Library Director

Library Director Golden added to and highlighted portions of her written report:

- ◆ She was still waiting for the first draft of the Library's audit report from Lauterbach & Amen. It had been due at the end of the calendar year, but an extension had been requested, as the auditors were still reviewing GASB 96 information.
- ◆ There were no updates on the Building and Grounds Committee's punch list, as the Library handyman was recovering from an injury.
- ◆ She attended the PLC (Pinnacle Library Cooperative) Governors Board meeting. The audit had been completed and accepted. PLC received the RAILS LLSAP grant (Reaching Across Illinois Library System's Local Library System Automation Program) of \$57,803.
- ◆ The Library was auditing 1099s to review staff account configurations.
- ◆ She was working on the application for the Public Library Per Capita and Equalization Grant, which was due at the end of month. Adoption of the ALA Library Bill of Rights was necessary to qualify for the grant.

Adult Services Manager Williams complimented his staff on its accomplishments in the past month. He also reported that Adult Services had processed fifty-four passports in December, and another fifty so far in January. The average was forty-five passports per month.

7. Committee Reports

a. Technology

The committee would meet February 13th.

b. Policy and Personnel

No report.

c. Finance

No report.

d. Planning and Goals

No report.

e. Building and Grounds

Linear Electric, Inc. should be done repairing the Library's power lines in one day, but the Library would announce a two-day closure in case of difficulties.

f. Local Government Efficiency Act Committee

No report.

8. New Business

a. Illinois Per Capita Grant

The Director had filed IPLAR (Illinois Public Library Annual Report). The population of the area served is approximately 23,000, so a Per Capita Grant would bring in about \$34,000 this year.

9. Old Business

There were no issues from the previous month to be resolved.

10. Executive Session

The Executive session to review executive session minutes was postponed.

11. Correspondence

There were no communications to share.

12. Adjournment

A motion was made by Trustee Skibinski and seconded by Trustee Miller to adjourn the meeting at 7:41 p.m. A voice vote was taken. All voted aye. The motion passed. The meeting was adjourned.

Respectfully submitted,

Ramona Stephens-Žemaitis
Recording Secretary