PROGRAMMING

Programs are an integral aspect of library services. The Lemont Public Library District offers programs that support the Library's mission and expand the visibility and engagement of the Library in the community.

Library Programs

The selection of library programs chosen by staff may be based on criteria including but not limited to the following:

- Connection to Library mission, vision, goals
- Community needs and interest
- Presentation quality
- Presenter background, reputation, or qualifications
- Budget and staffing considerations
- Connection to community programs, events, exhibits

While Lemont Public Library District accepts program suggestions from the public, it is up to Library staff to determine which programs are provided. The Library is not required to accept all suggestions or work with all groups who wish to partner on programs. The Library Director reserves the right to make final decisions regarding programs.

Library programmers may offer programs that meet the needs of the community even when they may present views contrary to the personal beliefs of staff members, Library trustees, community organizations, or individuals.

Presenters will not be excluded from consideration because of their origin, background, views or because of possible controversy; however, acceptance of a program or topic by the library does not constitute an endorsement of the group's or individual's policies or beliefs.

Programs may be held at the library facility, at an off-site location or virtually. This will be based on but not limited to such criteria as staff availability, suitability of location, interest, relevance to services, collections, programs, or initiatives.

Programming practices adhere to the Americans with Disabilities Act and the American Library Association's Library Bill of Rights. Grant-sponsored programs are provided according to the parameters of the grant.

Cancelled Programs

Programs may be cancelled for a number of reasons such as severe weather, absence of the presenter or low registration. In the event a program is cancelled, efforts will be made to let the public know and registered participants will be notified. Cancelled programs are not automatically re-scheduled.

Partnership

The Library may offer a program in partnership with another community organization. Partner organizations will work with Library staff to plan and promote the program. Booking a library meeting room does not constitute a library-sponsored program.

Participation

A Lemont Public Library District card is not required to participate in or attend most library programs, unless otherwise specified. Some programs may require advance registration. Lemont Public Library District reserves the right to give preference to Library cardholders. Library programs are open to all, except when there is an age limitation due to the intended audience of the program. Program participants are expected to follow the Library's Code of Conduct at all times. If a participant fails to follow the Code of Conduct, they may be asked to leave the program or Library.

Group Visits

Requests for library staff-assisted group visits to the Library may be granted by any department head under the following provisions:

- The date and time of visit should be scheduled a minimum of two weeks in advance.
- The number of people in the group must be approved by the department head.
- Groups or classes of school children must be accompanied by an authorized teacher(s) or an adult who will assume full responsibility for the behavior of the group. The ratio of adults to children must be age appropriate.

The Library reserves the right to decline requests for group visits when staffing and time do not permit.

Limitations

Everyone attending Library-sponsored programs is subject to all other Library rules, regulations, and policies. The Library reserves the right to suspend or revoke permission to attend Library-sponsored programs for violating the Library policies, rules, or regulations.

Reviewed and approved by the Lemont Public Library District Board of Trustees: May 14, 2024, October 6, 2026.