MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE LEMONT PUBLIC LIBRARY DISTRICT COOK AND DUPAGE COUNTIES, ILLINOIS HELD AT THE LIBRARY DISTRICT EVENT SPACE 50 EAST WEND STREET, LEMONT, ILLINOIS

January 13, 2026

1. Call to Order, Pledge of Allegiance and Roll Call

The Board President called the meeting to order at 7:10 p.m. The following trustees answered present: Laura Burt-Nicholas, Patricia Camalliere, Melanie Grzesik-Duffy, Vytenis Kirvelaitis, Renee Miller, and Michaeline Skibinski. Library Director Mary Golden was also present.

2. Public Comment

Dan Tasso from the Lemont Fire Protection District spoke about plans to become the library's neighbor: to build a new headquarters on the property adjacent to the library. Civil engineers were sending the library a proposal for a 27,000 square foot, 14-foot-deep retention pond for stormwater discharge. He asked the library to send a written acknowledgement of receipt. Bids for the structure, Station 1, were sent on January 12 with the goal to start construction by April 1. The construction window for all four stations was fifteen months.

3. Approval of Minutes

A motion was made by Trustee Skibinski and seconded by Trustee Camalliere to approve the minutes of the regular meeting of December 9, 2025. A voice vote was taken. All said aye. The motion passed.

4. Treasurer's Report

The Treasurer reported that the library received $637,260 in 2024 property taxes from Cook County on December 29-30. However, the library may still find itself short on funds, since the county did not commit to a timetable for distribution, and spring property bills were due on April 1, which was later than in the past. A TAW (Tax Anticipation Warrant) loan may yet be needed. Trustee Burt-Nicholas made a motion, seconded by Trustee Grzesik-Duffy, to approve the Treasurer's report as submitted:

Chase Bank	
Checking Account	$43,257.64
Savings Account	106.77
Illinois Funds	
Money Market e-Pay	98,841.23
Illinois National Bank	
e-Pay	1,000.00
Lemont Bank & Trust	
Money Market	13,006.23
PMA	
Operating Account	660,942.56
LTD	---

A roll call was taken. Trustees Burt-Nicholas, Camalliere, Grzesik-Duffy, Kirvelaitis, Miller, and Skibinski answered aye. There were no nays. The motion passed.

5. Payment of Bills

There was a motion made by Trustee Camalliere and seconded by Trustee Skibinski, to approve payment of total accounts payable, ACH payments, and payroll in the amount of $ 148,360.87. A roll call was taken. Trustees Burt-Nicholas, Camalliere, Grzesik-Duffy, Kirvelaitis, Miller, and Skibinski answered aye. There were no nays. The motion passed.

6. Reports

a. Board President

No report.

b. Library Director

Library Director Golden highlighted her written report and made some additions:

- The Winter Learning Challenge was well underway.
- The Village of Lemont and the library's Youth Services department were working together on the Car Show.
- On January 21, Youth Services Manager Beth Kerns will start her maternity leave.
- The Director thanked the Friends of the Library for supporting December -February programming. "Clear the Clutter" was its next sponsored adult program on January 20. Crafting and family/youth science programs had been well-attended. Julia Child programs were among those receiving funding in the spring.
- Discussions continued on conducting a community-wide survey.
- The Historical Circulation Database Project consolidated physical and digital circulation information. Preliminary analyses showed that the library was outperforming the 2025 PLC (Pinnacle Library Cooperative) average and experiencing an increase in digital circulation as well.

7. Committee Reports

a. Technology

The December meeting was cancelled due to illness.

b. Policy and Personnel

Chair Camalliere had nothing to add to the Director's report.

c. Finance

The committee did not meet last month.

d. Planning and Goals

The December meeting was cancelled due to illness.

e. Building and Grounds

The committee did not meet last month.

8. New Business

a. Election of New Board Secretary

Trustee Skibinski made a motion, seconded by Trustee Camalliere, to elect Trustee Miller to the position of Board Secretary. A roll call was taken. Trustees Burt-Nicholas, Camalliere, Grzesik-Duffy, Kirvelaitis, Miller, and Skibinski answered aye. There were no nays. The motion passed.

b. Per Capita Grant Review

The Director is applying for a Public Library Per Capita and Equalization Grant with the intent of applying any funds received toward the purchase of library materials, improvements to the building and grounds, and upgrades to IT safety.

c. Sponsorship – SASP – February 21, 2026, School Gala

The library received a letter from St. Alphonsus/St. Patrick School requesting sponsorship for its 2026 Gala Fundraiser on February 21. The Board decided to pass on the opportunity.

d. Executive Session Minutes Review
The Board would be moving into executive session to review minutes for release to the public.

9. Old Business

a. Audit Fiscal Year 2025
Trustee Skibinski made a motion, seconded by Trustee Miller, to approve the library's annual audit as submitted by Lauterbach & Amen. A roll call was taken. Trustees Burt-Nicholas, Camalliere, Grzesik-Duffy, Kirvelaitis, Miller, and Skibinski answered aye. There were no nays. The motion passed.

b. Board Vacancy
The library was accepting applications to fill a vacant board seat until February 1, 2026. So far, one application from Heather Siegel-Hickman has been received.

c. HVAC Upgrades
The Building and Grounds Committee was still waiting for updates.

10. Executive Session
A motion was made by Trustee Skibinski and seconded by Trustee Miller to move into executive session to review minutes. A roll call was taken. Trustees Burt-Nicholas, Camalliere, Grzesik-Duffy, Kirvelaitis, Miller, and Skibinski answered aye. There were no nays. The motion passed.

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Upon returning from executive session, the trustees determined no minutes would be released at this time.

11. Correspondence

12. Adjournment
There was a motion made by Trustee Skibinski, seconded by Trustee Miller, to adjourn the meeting at 8:01 p.m. A voice vote was taken. All said aye. The meeting was adjourned.

Respectfully submitted,

Ramona Stephens-Žemaitis
Recording Secretary