

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE LEMONT PUBLIC LIBRARY DISTRICT
COOK AND DUPAGE COUNTIES, ILLINOIS
HELD AT THE LIBRARY DISTRICT EVENT SPACE
50 EAST WEND STREET, LEMONT, ILLINOIS**

July 8, 2025

1. Call to Order, Pledge of Allegiance and Roll Call

The Board President called the meeting to order at 7:14 p.m. The following trustees answered present: Patricia Camalliere, Vytenis Kirvelaitis, Renee Miller, and Michaeline Skibinski. Trustee Laura Burt-Nicholas, Melanie Grzesik-Duffy, and Catherine Sanders were absent. Library Director Mary Golden was also present.

2. Public Comment

There were no members of the public present.

3. Approval of Minutes

There was a motion made by Trustee Skibinski and seconded by Trustee Camalliere to approve the minutes of the regular meeting of June 10, 2025. A voice vote was taken. All said aye, except Trustees Burt-Nicholas, Grzesik-Duffy, and Sanders, who were absent. The motion passed.

4. Treasurer's Report

A motion was made by Trustee Camalliere and seconded by Trustee Miller to approve the Treasurer's report as submitted:

Chase Bank	
Checking Account	\$37,797.39
Savings Account	106.77
Illinois Funds	
Money Market e-pay	108,594.40
Illinois National Bank	
e-Pay	1,000.00
Lemont Bank & Trust	
Money Market	12,730.64
PMA	
Operating Account	780,978.61
LTD	224,600.00

A roll call was taken. Trustees Camalliere, Kirvelaitis, Miller, and Skibinski answered aye. Trustee Burt-Nicholas, Grzesik-Duffy, and Sanders were absent. There were no nays. The motion passed.

5. Payment of Bills

Trustee Camalliere made a motion, which was seconded by Trustee Miller, to approve payment of total accounts payable, ACH payments, and payroll in the amount of \$210,121.33. A roll call was taken. Trustees Camalliere, Kirvelaitis, Miller, and Skibinski answered aye. Trustee Burt-Nicholas, Grzesik-Duffy, and Sanders were absent. There were no nays. The motion passed.

6. Reports

a. Board President

No report.

b. Library Director

Library Director Golden highlighted and added to her written report:

- ◆ The Director attended a meeting with the local government group Property Tax Consortium. The proposed Intergovernmental Agreement about addressing property tax objections is attached.
- ◆ The Director will seek estimates to insure the Library for sewer backup up to \$250,000.
- ◆ The Friends of the Library are generously supporting Halloween-themed and other fall programming. Youth Services was assembling a collection of Storytime books themed for each of the four seasons, which the Friends will also support with a donation of \$1,000.
- ◆ The Director attended a community discussion held by the Lemont Clergy Ministerial Association on June 10th to address youth mental health issues. The group agreed to meet regularly.
- ◆ The summer learning challenge will wrap up on August 2nd.
- ◆ The Director was working on the IPLAR (Illinois Public Library Annual Report).
- ◆ The Director will be participating in a state-wide professional development program, Directors University, August 4-6, 2025.

7. Committee Reports

a. Technology

The committee did not meet this month.

b. Policy and Personnel

The committee met on June 17, 2025, to review and revise three patron-facing policies: the Code of Conduct, Computer and Internet Use, and A Library for Everyone. Updates included streamlining and aligning language across policies. The committee consulted RAILS, legal counsel, and ALA (American Library Association). The Library would still submit the Code of Conduct to the Library's attorney for a final check. The next meeting was scheduled for July 22, 2025, at 1 p.m.

c. Finance

The committee did not meet this month.

d. Planning and Goals

The committee met on June 10th to discuss the fall fundraiser. The Library reserved Lemont Township Center for November 14th, 7-9 p.m. A Murder Mystery Company was hired to conduct the program. Tickets would cost \$75 with a maximum of one hundred tickets sold. The ticket price included snacks, charcuterie (by caterer Only Blissful Moments), wine, and beer. A 50/50 raffle would also be held.

e. Building and Grounds

The committee met and completed the facilities walk-through on July 1st at 5:00 p.m. The punch list (things-to-do) was updated, but most items were simply cosmetic.

8. New Business

a. Ordinance FY26-01 Building and Maintenance Levy

There was a motion made by Trustee Camalliere and seconded by Trustee Skibinski to adopt Ordinance FY26-01 Special Tax for the Building and Maintenance Fund Levy. According to Illinois Statute, the ordinance authorized the Library to levy an additional tax of .02% on all taxable property in the District for maintenance, repairs and alterations of the Library building and equipment. A roll call was taken. Trustees Camalliere, Kirvelaitis, Miller, and Skibinski

answered aye. Trustee Burt-Nicholas, Grzesik-Duffy, and Sanders were absent. There were no nays. The motion passed.

b. Set the Date for Budget and Appropriation Hearing

The Board set the Budget and Appropriation Hearing for September 9, 2025, at 6:30 p.m. This ordinance grants the Library legal authority to allocate money to specific spending activities. It also establishes the legal spending limit for the fiscal year and serves as the basis for the property tax levy.

c. Secretary Audit and Certification of Minutes

Board Secretary Sanders was absent, so certification was deferred until the next meeting.

d. Intergovernmental Agreement for Property Tax Objections

Trustee Skibinski made a motion, seconded by Trustee Miller, to approve the Intergovernmental Agreement for Property Tax Objections. A roll call was taken. Trustees Camalliere, Kirvelaitis, Miller, and Skibinski answered aye. Trustee Burt-Nicholas, Grzesik-Duffy, and Sanders were absent. There were no nays. The motion passed.

e. Sponsorship Opportunities

The St. Alphonsus/ St. Patrick School was holding the *SASPalooza Back-2-School Bash* at The Forge on September 13th. Trustee Miller made a motion, which was seconded by Trustee Camalliere, to sponsor the event in the amount of \$100. A roll call was taken. Trustees Camalliere, Kirvelaitis, Miller, and Skibinski answered aye. Trustee Burt-Nicholas, Grzesik-Duffy, and Sanders were absent. There were no nays. The motion passed.

9. Old Business

a. HVAC Upgrades

The issue was still being discussed.

10. Executive Session

There was no need to move into executive session.

11. Correspondence

The Library would be receiving an Illinois Public Library Per Capita and Equalization Grant in the amount of \$34,193.45.

12. Adjournment

A motion was made by Trustee Skibinski and seconded by Trustee Miller to adjourn the meeting at 7:55 p.m. A voice vote was taken. All said aye, except Trustees Burt-Nicholas, Grzesik-Duffy, and Sanders, who were absent. The meeting was adjourned.

Respectfully submitted,

Ramona Stephens-Žemaitis
Recording Secretary