

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE LEMONT PUBLIC LIBRARY DISTRICT
COOK AND DUPAGE COUNTIES, ILLINOIS
HELD AT THE LIBRARY DISTRICT EVENT SPACE
50 EAST WEND STREET, LEMONT, ILLINOIS**

June 10, 2025

1. Oath of Office for Elected Trustee Renee Miller

President Vytenis Kirvelaitis administered the oath of office to recently re-elected trustee Renee Miller.

2. Call to Order, Pledge of Allegiance and Roll Call

The Board President called the meeting to order at 7:12 p.m. The following trustees answered present: Patricia Camalliere, Melanie Grzesik-Duffy, Vytenis Kirvelaitis, Renee Miller, Catherine Sanders, and Michaeline Skibinski. Trustee Laura Burt-Nicholas was absent. Library Director Mary Golden was also present.

3. Public Comment

There were no members of the public present.

4. Approval of Minutes

Trustee Skibinski made a motion, seconded by Trustee Grzesik-Duffy, to approve the minutes of the regular meeting of May 20, 2025. A voice vote was taken. All said aye, except Trustee Renee Miller, who was absent. The motion passed.

5. Treasurer's Report

There was a motion made by Trustee Miller, seconded by Trustee Sanders, to approve the Treasurer's report as submitted:

Chase Bank	
Checking Account	\$30,761.44
Savings Account	106.77
Illinois Funds	
Money Market e-pay	103,810.50
Illinois National Bank	
e-Pay	1,000.00
Lemont Bank & Trust	
Money Market	12,682.92
PMA	
Operating Account	900,321.77
LTD	223,600.00

A roll call was taken. Trustees Camalliere, Grzesik-Duffy, Kirvelaitis, Miller, Sanders, and Skibinski answered aye. Trustee Burt-Nicholas was absent. There were no nays. The motion passed.

6. Payment of Bills

Trustee Sanders made a motion which was seconded by Trustee Camalliere to approve payment of total accounts payable, ACH payments, and payroll in the amount of \$148,601.90. A roll call was taken. Trustees Camalliere, Grzesik-Duffy, Kirvelaitis, Miller, Sanders, and Skibinski answered aye. Trustee Burt-Nicholas was absent. There were no nays. The motion passed.

7. Reports

a. Board President

Former Lemont Public Library District President Dave Shestokas's mother died recently. President Kirvelaitis attended her wake. The Board extended their condolences to the Shestokas family.

b. Library Director

Library Director Golden highlighted and added to her written report:

- ◆ Weather permitting, the parking lot will be repaired, seal-coated, and restriped over the July 4th weekend.
- ◆ The Summer Learning Challenge started June 1st, officially kicked off with a celebration on June 7th, and would run until July 31, 2025. She mentioned some events that will be featured in July.
- ◆ The Director reminded the trustees to complete their online sexual harassment prevention training by September 1st.
- ◆ The Director attended an intergovernmental meeting about renewing tax objections. The attorney with law firm KTJ (Klein, Thorpe and Jenkins, Ltd.) was retiring. No decision has been made yet about appointing a new attorney.
- ◆ Inspired by the book *The Anxious Generation* by Jonathan Haidt, Lemont Clergy Ministerial Association held a community discussion June 10th to address mental health issues.
- ◆ The Director met with the Library's insurance broker. The building will be insured for \$6.2 million, and business and personal property for nearly \$1.8 million. The cost for total coverage (property, auto, general liability, directors, officers, workers compensation, umbrella, data breach, crime, and liquor liability) increased by \$1,200. Coverage for backup of sewers and drains was upgraded to \$250,000 for \$33.

8. Committee Reports

a. Technology

The committee did not meet this month.

b. Policy and Personnel

The committee's next meeting would be held on June 17, 2025.

c. Finance

The committee convened on May 27th. The tentative working budget for fiscal year 2026 was updated. It included the estimated cost for an HVAC update and a three percent across-the-board salary increase. The committee recommended postponing the raise until January 2026 because it seemed likely that Cook County tax bills would be delayed, as they were in 2024. The interest for a TAW (Tax Anticipation Warrant) has already been added to the budget. The previous year's TAW enabled the Library to meet financial obligations for up to six months, but the Library was able to repay the loan earlier. The Treasurer was checking financial institutions for the lowest interest rate.

d. Planning and Goals

The committee met on June 10th, just prior to the regular meeting. Members discussed streamlining the committee's purpose and responsibilities for the Library Policy Manual, then talked about Adult Services Manager Justin Williams's proposal for a fall fundraiser. They

were considering a murder/mystery-themed event.

e. Building and Grounds

The committee met on May 20th. The annual building walk-through was postponed to the end of June.

9. New Business

a. The Oath of Office for Elected Trustee Renee Miller

The oath was administered prior to the Call to Order.

b. Resolution FY25-07 to Adopt Non-Resident Fee for FY2026

There was a motion made by Trustee Skibinski and seconded by Trustee Sanders to adopt a non-resident fee of \$243 for fiscal year 2026 for patrons who are not part of any library district. A roll call was taken. Trustees Camalliere, Grzesik-Duffy, Kirvelaitis, Miller, Sanders, and Skibinski answered aye. Trustee Burt-Nicholas was absent. There were no nays. The motion passed.

10. Old Business

a. Operating Budget for FY2026

A motion was made by Trustee Miller and seconded by Trustee Sanders to approve the operating budget for fiscal year 2026 as submitted. A roll call was taken. Trustees Camalliere, Grzesik-Duffy, Kirvelaitis, Miller, Sanders, and Skibinski answered aye. Trustee Burt-Nicholas was absent. There were no nays. The motion passed.

b. Committee Assignments

The President then assigned the trustees to Board committees as follows:

Finance

Michaeline Skibinski, Chairperson
Laura Burt-Nicholas, member
Renee Miller, member

Building and Grounds

Vytenis Kirvelaitis, Chairperson
Renee Miller, member
Catherine Sanders, member

Policy and Personnel

Patricia Camalliere, Chairperson
Laura Burt-Nicholas, member
Melanie Grzesik-Duffy, member

Planning and Goals

Catherine Sanders, Chairperson
Laura Burt-Nicholas, member
Patricia Camalliere, member

Technology

Renee Miller, Chairperson
Melanie Grzesik-Duffy, member
Michaeline Skibinski, member

The Board President and the Library Director would serve as ex-officio members of all Board Committees. Board members are welcome to attend any committee meeting.

c. HVAC Upgrades

The issue was still being discussed.

d. Keepataw Days

Trustee Camalliere made a motion, seconded by Trustee Miller, to sponsor the children's area at Keepataw Days in the amount of \$500. A roll call was taken. Trustees Camalliere, Grzesik-Duffy, Kirvelaitis, Miller, Sanders, and Skibinski answered aye. Trustee Burt-Nicholas was absent. There were no nays. The motion passed.

11. Executive Session

There was no need to move into executive session.

12. Correspondence

Trustee Grzesik-Duffy thanked the Friends of the Library for their generous sponsorship of programs, including the Summer Reading Kick-Off. The Board would formally thank the Friends at next month's meeting.

13. Adjournment

A motion was made by Trustee Skibinski and seconded by Trustee Miller to adjourn the meeting at 7:52 p.m. A voice vote was taken. All said aye, except Trustee Burt-Nicholas, who was absent. The motion passed. The meeting was adjourned.

Respectfully submitted,

Ramona Stephens-Žemaitis
Recording Secretary