

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE LEMONT PUBLIC LIBRARY DISTRICT
COOK AND DUPAGE COUNTIES, ILLINOIS
HELD AT THE LIBRARY DISTRICT EVENT SPACE
50 EAST WEND STREET, LEMONT, ILLINOIS**

April 8, 2025

1. Call to Order, Pledge of Allegiance and Roll Call

The Board President called the meeting to order at 7:02 p.m. The following trustees answered present: Laura Burt-Nicholas, Patricia Camalliere, Vytenis Kirvelaitis, Renee Miller, Catherine Sanders, and Michaeline Skibinski. Trustee Melanie Grzesik-Duffy was absent. Library Director Mary Golden was also present.

2. Public Comment

3. Approval of Minutes

Trustee Miller made a motion, seconded by Trustee Burt-Nicholas to approve the minutes of the regular meeting of March 11, 2025. A voice vote was taken. All said aye except Trustee Grzesik-Duffy who was absent. The motion passed.

4. Treasurer's Report

Treasurer Skibinski said that, in the past month, the Library received \$667,478.64, almost all of its first half of the tax distribution for tax year 2024. There was a motion made by Trustee Camalliere, seconded by Trustee Sanders, to approve the Treasurer's report as submitted:

Chase Bank	
Checking Account	\$27,340.25
Savings Account	106.77
Illinois Funds	
Money Market e-pay	96,645.52
Illinois National Bank	
e-Pay	1,000.00
Lemont Bank & Trust	
Money Market	12,591.19
PMA	
Operating Account	1,096,609.83
LTD	222,180.00

A roll call was taken. Trustees Burt-Nicholas, Camalliere, Kirvelaitis, Miller, Sanders, and Skibinski answered aye. Trustee Grzesik-Duffy was absent. There were no nays. The motion passed.

5. Payment of Bills

Trustee Skibinski made a motion which was seconded by Trustee Miller to approve payment of total accounts payable, ACH payments, and payroll in the amount of \$130,736.82. A roll call was taken. Trustees Burt-Nicholas, Camalliere, Kirvelaitis, Miller, Sanders, and Skibinski answered aye. Trustee Grzesik-Duffy was absent. There were no nays. The motion passed.

6. Reports

a. Board President

The President reminded the trustees to submit their Statements of Economic Interest. Lemont's Keepataw Days were fast approaching. The previous year the Library sponsored the event in the amount of \$500. A decision on the amount was deferred until the next meeting. The Board also congratulated Library Director Golden and the other Lemont librarians on the occasion of National Librarian Day, during National Library Week.

b. Library Director

Library Director Golden highlighted and added to her written report:

- ◆ Regarding cuts to federal programs, the Library does not get any direct federal funding. RAILS (Reaching Across Illinois Library System) and the State Library provide funds. The Director does not foresee any immediate impact. RAILS has already been funded for the fiscal year, and it provides some of the most valuable library services: negotiated rates for databases, the mobile app, the reservation system and calendar, continuing education and, most importantly, delivery service statewide. Furthermore, the IMLS (Institute of Museum and Library Services), the Illinois Attorney General and twenty other attorneys-general filed a lawsuit on April 5 against the Trump administration.
- ◆ The Director solicited quotes for resurfacing and sealcoating the parking lot. Last year's quotes ranged from under \$4,500 to just under \$7,000.
- ◆ A sincere thank you was extended to the Friends of the Library, who were holding their semi-annual book sale April 11-13.
- ◆ The Director will arrange a date for Stingray Mechanical Services to speak to the Board or Building and Grounds Committee about HVAC repairs.
- ◆ A trustee training day, ATLAS, was being held on May 17, from 10 a.m.-12 p.m. at the Orland Park Library. Two Board members would be attending.
- ◆ There was a Staff In-Service Day scheduled for April 25.
- ◆ On May 23, the Illinois Libraries Present program will host a virtual discussion with children's book author and illustrator, the recipient of the Caldecott Medal and National Book Award for Young People's Literature, Dan Santat.
- ◆ The Friends of the Library were sponsoring many *Summer Learning* programs for both adults and children, including *Smokin' Taco Tuesday*, *Hidden Cemeteries*, *Crafternight*, and *Mah Jongg* instruction and playing groups, a children's excursion to Forest View Farms Petting Zoo, and *Community Art Jam* with graphic novel artist Justin Castaneda.
- ◆ The department heads were working on budget requests for the next finance meeting on April 22.

7. Committee Reports

a. Technology

The committee did not meet this month.

b. Policy and Personnel

The committee met on March 18. Members started reviewing the eleven policies on the schedule. This month they concentrated on job descriptions, salary grades, and committee responsibilities. Chair Camalliere foresees considerable progress at the next committee meeting on April 15.

c. Finance

Preliminary work on the budget continues. Chair Skibinski was waiting for additional budget requests. The committee would be cautious with funds because HVAC and resurfacing costs had to be considered, and the Library was wary about the timely receipt of monies from the second installment of taxes in August. The committee would convene again on April 22.

d. Planning and Goals

The committee did not meet last month.

e. Building and Grounds

The committee would schedule its annual building walk-through in May.

8. New Business**a. Committee Assignments**

The President asked trustees to advise him whether they wished to change their current committee assignments, continue serving on current committees, or recommend establishing a new committee for diverse needs by the next meeting.

b. Parking Lot Resurfacing

The issue was discussed earlier during the Director's Report. The Library needed to contract a service before local companies are booked up. The resurfacing had to be completed over a holiday weekend, perhaps July 4 or Labor Day.

9. Old Business**a. Public Comment Policy**

There was a motion made by Trustee Camalliere and seconded by Trustee Skibinski to approve the public comment policy. A roll call was taken. Trustees Burt-Nicholas, Camalliere, Kirvelaitis, Miller, Sanders, and Skibinski answered aye. Trustee Grzesik-Duffy was absent. There were no nays. The motion passed.

b. HVAC

See 6. Reports, b. Library Director and 7. Committee Reports, Finance Committee.

10. Correspondence

Patron John Vukmirovich wrote a letter expressing concern over noise levels in the Library. The Director discussed the matter with staff, and the problem was resolved.

11. Executive Session

There was no need to move into executive session.

12. Adjournment

A motion was made by Trustee Skibinski and seconded by Trustee Sanders to adjourn the meeting at 7:39 p.m. A voice vote was taken. All voted aye. The motion passed. The meeting was adjourned.

Respectfully submitted,

Ramona Stephens-Žemaitis
Recording Secretary