

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE LEMONT PUBLIC LIBRARY DISTRICT
COOK AND DUPAGE COUNTIES, ILLINOIS
HELD AT THE LIBRARY DISTRICT EVENT SPACE
50 EAST WEND STREET, LEMONT, ILLINOIS**

March 11, 2025

1. Call to Order, Pledge of Allegiance and Roll Call

The Board President called the meeting to order at 7:05 p.m. The following trustees answered present: Laura Burt-Nicholas, Patricia Camalliere, Melanie Grzesik-Duffy, Vytenis Kirvelaitis, and Catherine Sanders. Trustees Renee Miller and Michaeline Skibinski were absent. Library Director Mary Golden was also present.

2. Public Comment

3. Approval of Minutes

There was a motion made by Trustee Camalliere and seconded by Trustee Burt-Nicholas to approve the minutes of the regular meeting of February 11, 2025. A voice vote was taken. All said aye except Trustees Miller and Skibinski who were absent. The motion passed. A motion was made by Trustee Camalliere and seconded by Trustee Burt-Nicholas to approve the minutes of the executive session of February 11, 2025. A voice vote was taken. All said aye except Trustees Miller and Skibinski who were absent. The motion passed.

4. Treasurer's Report

Considering the relationship the Library enjoys with Lemont Bank & Trust, Trustee Camalliere wondered why the Library's checking account is with Chase Bank. The Director will discuss the matter with Treasurer Skibinski. Trustee Sanders made a motion, seconded by Trustee Grzesik-Duffy, to approve the Treasurer's report as submitted:

Chase Bank	
Checking Account	\$15,582.01
Savings Account	106.77
Illinois Funds	
Money Market e-pay	91,432.02
Illinois National Bank	
e-Pay	1,000.00
Lemont Bank & Trust	
Money Market	12,543.93
PMA	
Operating Account	565,498.31
LTD	221,400.00

A roll call was taken. Trustees Burt-Nicholas, Camalliere, Grzesik-Duffy, Kirvelaitis, and Sanders answered aye. Trustees Miller and Skibinski were absent. There were no nays. The motion passed.

5. Payment of Bills

Trustee Burt-Nicholas made a motion which was seconded by Trustee Camalliere to approve payment of total accounts payable, ACH payments, and payroll in the amount of \$128,817.37. A

roll call was taken. Trustees Burt-Nicholas, Camalliere, Grzesik-Duffy, Kirvelaitis, and Sanders answered aye. Trustees Miller and Skibinski were absent. There were no nays. The motion passed.

6. Reports

a. Board President

The trustees received an email from Cook County reminding them that the filing period for their Statements of Economic Interest was open until May 1.

b. Library Director

Library Director Golden highlighted and added to her written report:

- ◆ The Library met its Winter Learning Challenge goal, surpassing 300 registrations, so it is "High Time for Pie Time." The Children's staff (plus one) volunteered to get pied.
- ◆ Five new laptops from Lemont Township were set up and ready to go.
- ◆ On April 23, the Library will host a Cooking with Chez Madelaine class.
- ◆ The Library was hosting a "Great Decisions 2025" series of discussions on global issues.
- ◆ The Friends of the Library will be holding its semi-annual book sale April 11-13.
- ◆ A trustee training day will be held on May 17, from 10 a.m.-12 p.m. at the Orland Park Library. Two Board members will be attending.
- ◆ On March 9, the Lemont Township Community Center hosted the James Callen Jazz Trio. Over 40 people attended the concert.
- ◆ The Director spoke with the Library attorney and HVAC maintenance company Stingray Mechanical Services about diagnosing the issue with the Library's HVAC. They would discuss repair options and review three quotes for system upgrades.

7. Committee Reports

a. Technology

The committee did not meet last month.

b. Policy and Personnel

The committee met on February 18. Members would start their review with the policies that had not been examined since Director Golden was hired. They touched upon job titles and descriptions, salary grades, and employee benefits. The Committee would also be developing a list of their responsibilities and the duties of the Director pertaining to the committee. Once completed the other board committees will use this as a guide in developing their own description of responsibilities. The next committee meeting is scheduled for March 18.

c. Finance

The committee did not meet last month.

d. Planning and Goals

The committee did not meet last month.

e. Building and Grounds

The Committee will conduct its annual building walk through-in April or May.

8. New Business

a. Budget and Levy Calendar Fiscal Year 2026

The trustees would review the document.

9. Old Business

a. Public Comment Policy

The Director drafted guidelines on public comments during Board meetings. Most provisions are consistent with past practices. For example, speakers would be given three

minutes to speak. Public comments should not exceed 30 minutes, although the time can be extended or a special meeting called at the Board's discretion. The trustees made a few suggestions and proposed a couple of changes. This discussion would be considered a first reading.

10. Correspondence

The pastor of Bethany Lutheran contacted the Director about joining a group of local leaders to discuss ways to support and engage young people in the community.

11. Executive Session

There was no need to move into executive session.

12. Adjournment

A motion was made by Trustee Sanders and seconded by Trustee Burt-Nicholas to adjourn the meeting at 8:02 p.m. A voice vote was taken. All voted aye. The motion passed. The meeting was adjourned.

Respectfully submitted,

Ramona Stephens-Žemaitis
Recording Secretary