

LEMONT PUBLIC LIBRARY DISTRICT STUDY ROOM POLICY

The Library has two (2) study rooms available for use in one (1) hour increments on a first-come, first-served basis. This time can be extended in one (1) hour increments if no one else has requested use of the room. All study room users must show a library card or other form of identification such as a State Drivers License. General meeting room rules apply to study rooms except **for number 7f**. Smoking or use of tobacco products is not permitted in the Library study rooms.

Library cardholders or residents can reserve the study rooms up to one (1) week in advance. Reservations are scheduled in one (1) hour increments. To ensure a fair distribution among library patrons, advance reservations by groups or individuals are limited to no more than two (2) hours per week. Reserved rooms shall be held for ten (10) minutes.

Study room capacity is limited to no more than six (6) occupants. Patrons are required to sign in at the circulation Desk upon arrival and to sign out when leaving.