

**MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF TRUSTEES OF THE LEMONT PUBLIC LIBRARY DISTRICT
COOK AND DUPAGE COUNTIES, ILLINOIS
HELD AT THE LIBRARY DISTRICT MEETING ROOM
50 EAST WEND STREET, LEMONT, ILLINOIS**

December 28, 2011

I. Call to Order

President Vytenis Kirvelaitis called the meeting to order at 9:09 a.m.

II. Pledge of Allegiance

III. Roll Call

The following trustees answered present: Patricia Camalliere, Daniel Geoghegan, Stephen Graham, Christine Hogan, Vytenis Kirvelaitis and Kenneth Shattuck. Trustee Charles Ray was absent. Library Director Sandra Pointon also attended.

IV. New Business

A. Approval of Proposal for Replacement of HVAC Building Control Unit

The Building and Grounds Committee met with Westside Mechanical, LLC on Friday, December 16th to discuss its proposal for replacing the BCU (Building Control Unit) for the library's heating and air conditioning system. Westside provided references from a number of satisfied, high-profile clients. Their suggested Trane Tracer Summit Building Automation System was compatible with four or five HVAC systems other than Trane. The Tridium Webserver Direct Digital Control system was intuitive, user-friendly and easily programmable, and four hours of owner training were included in the quote. Reasonable energy savings will be realized from the upgrade. The Westside representative noticed that a new UPCM (air handler and boiler control) may be required in the future, but there was sufficient time to budget for the extra expenditure of \$4,000 to \$5,000, if necessary.

Considering the unpredictability of the unit and the additional costs that would be incurred in case of an emergency repair, the Committee was unanimous in recommending the replacement of the BCU within the next month and in selecting Westside from among four bidders to perform the installation. A motion was made by Trustee Graham and seconded by Trustee Hogan to contract Westside Mechanical to upgrade the HVAC BCU to the Trane according to the specifications of the attached quotation for the amount of \$16,800. A roll call was taken: Trustees Camalliere, Geoghegan, Graham, Hogan, Kirvelaitis and Shattuck—ayes, Trustee Ray—absent, no nays. Motion passed.

B. Approval of Intergovernmental Agreement Establishing Pinnacle Library Cooperative and Authorizing Membership in Pinnacle Library Cooperative (PLC)

The six libraries in the proposed Pinnacle Library Cooperative are reviewing proposals from integrated library system vendors. Pinnacle was fine-tuning the contract to include all costs and provide sufficient staff training. The group would like to finalize the agreement by January 9th to enable complete conversion by June 30, 2012. PrairieCat would charge PLC \$10,000 per day for use of its online catalog, if the new ILS (integrated library system) was not up and running by the deadline.

Trustee Graham made a motion, seconded by Trustee Hogan, to approve the intergovernmental agreement establishing the Pinnacle Library Cooperative and authorizing the Lemont Public Library's membership in the cooperative. A roll call was taken: Trustees

Camalliere, Geoghegan, Graham, Hogan, Kirvelaitis and Shattuck—ayes, Trustee Ray—absent, no nays. Motion passed.

C. Appointment of Library Director to Governing Board of Pinnacle Library Cooperative

There was a motion made by Trustee Hogan and seconded by Trustee Geoghegan to appoint Library Director Pointon to the Governing Board of the Pinnacle Library Cooperative. A roll call was taken: Trustees Camalliere, Geoghegan, Graham, Hogan, Kirvelaitis and Shattuck—ayes, Trustee Ray—absent, no nays. Motion passed. The Board recognized the need to designate an alternate in the Director's absence and would do so in the future.

D. Approval of Bylaws of Pinnacle Library Cooperative

Trustee Hogan made a motion, seconded by Trustee Shattuck, to approve the bylaws of the Pinnacle Library Cooperative as submitted. A roll call was taken: Trustees Camalliere, Geoghegan, Graham, Hogan, Kirvelaitis and Shattuck—ayes, Trustee Ray—absent, no nays. Motion passed. Director Pointon would submit two modifications to the bylaws, suggested by library attorney Eric Hanson, through the Cooperative's normal amendment process.

V. Executive Session

There was no need to move into executive session.

VI. Adjournment

A motion was made by Trustee Hogan and seconded by Trustee Geoghegan to adjourn the meeting at 9:52 a.m. Voice vote: all ayes, no nays. Motion passed. Meeting adjourned.

Respectfully submitted,
Ramona Stephens-Zemaitis