



Director's Report
November 4, 2011

Financial:

We collected a total of \$286,049.51 in fall tax payments from Cook County this month.

Property Tax Distributions - Levy Year 2010-2011

	Projected	Actual	Difference	Amount Collected
Fall 2010	\$613,450.00	\$304,638.53	\$308,811.47	49.7%

We received \$2,851.50 from the Illinois Emergency Management Agency for expenses incurred during the blizzard of February, 2011. A new income line "Reimbursement" was added to the Capital Projects Fund.

The Illinois Per Capita Grant for FY2011 in the amount of \$23,766.84 was received in October.

Audit, FY2010-2011

Auditor Ken Jaszczyk will discuss the Annual Financial Report for June 30, 2011 at the Board Meeting on November 9.

Buildings and Grounds:

- **Ramp/Curb Repair:** Milos Construction constructed a new handicap ramp on the east side of the library entrance on October 17. Work was completed in a professional, timely manner in compliance with the Village's specifications. A concrete sealant was recently applied to the finished project to protect against salt damage this winter. Total cost for the project was \$2,950. We have requested that the Village re-stripe the curb to delineate the no parking zone.
- **Elevator and Smoke Detectors:** The annual inspection of the smoke detectors and elevator were performed on October 19. During the inspection, a leak coming from the check valve that stops the water from coming back into the pump well was discovered. Callahan Plumbing was called out to repair the leak. Callahan has provided us with a quote for replacing the pump (which is believed to be the original pump from 1996). We will obtain additional quotes prior to the next Buildings & Grounds Committee meeting.

- **HVAC:** Johnson Controls performed their quarterly maintenance work on the heat and air conditioner system. The filters, belts and air handler were inspected and repaired as needed.
- **HVAC Upgrades:** AMS Mechanical reviewed the BCU situation and submitted a proposal for a replacement system. The Buildings & Grounds Committee will meet shortly to discuss options.
- **Library Book Drop:** the book drop is being refurbished and should be ready to be re-installed in another week. The book drop that was removed from Chipain's Food Market is serving as a temporary replacement.
- **Electrical:** Fitzgerald Electrical conducted quarterly maintenance work in October. We are waiting for replacement parts for several light fixtures.

Children's Department:

The two programs for tweens this month were a great success! The Goosebumps movie and face painting party was attended by 15 kids who had a wonderful time with Ms. Rachel. Many of the children went home with most excellent painted faces. On the 28th, 18 tweens, about half boys, enjoyed the owl trivia, making night owl pillowcases, watching "Hoot" and going on an owl hunt in the library. They loved hunting for the owls so much that we had to do an encore!

Trick Or Treating was hosted by some fantastic book characters. These included: Library Friends, Melanie Hunter—Red Riding Hood; Sheryl Hill—Mother Goose; Nancy Gonsiorowski—Amelia Bedelia; Rachael Perek—good witch; Kathy Baker—Minnie Mouse; Sandi Pointon—Treasure Island Pirate; Debbie Somchay---Dorothy Gale; Kay Norfleet---Farmer in the Dell; Rachel Snyder—Max (from Where the Wild Things Are) and Mary as the Green Fairy. Our TAG teens also played a role. We had Emily as Nancy Drew, Ann as Alice, Abby as Raggedy Ann, Michael as Greg, the Wimpy Kid, and John as the Cat in the Hat. The kids really had a fun time looking for the book characters spread throughout the library. The library gave out over 2,000 pieces of candy! The Friends of the Library was a sponsor of the event.

Teen Department:

Our new Teen Librarian, Rachel Snyder, is quickly becoming acclimated to the library and has already had success connecting with our teen patrons. Our Halloween themed program, *Little Coffeeshop of Horrors* with paranormal investigator Kevin Frantz, was a hit with the attendees, who were treated to pictures, audio and video evidence of ghosts in Naperville. Our monthly TAG meeting and Literary Lounge were well attended. The TAG meeting offered a lively discussion on ways to promote what TAG does and the teen programs at the library. For *Teen Read Week*, we offered a display with new and award-winning books as well as a drawing for teens to enter their favorite book for a chance a prize. Over a dozen entered with three chosen as winners who should be coming in for their prizes soon.

Adult Department:

- Our annual Veterans Commemoration will take place on Thursday, November 10 at 7:00 p.m.. We are honored to have Captain Patricia Kennedy, U.S. Army retired, as our featured speaker. Ms. Kennedy was one of the first female helicopter medical evacuation and search and rescue pilots and crew leaders. She flew operationally in Korea and in the

Persian Gulf 1991, for which she was awarded the Combat Air Medal and the Bronze Star for Valor. Lemont Boy Scout Troop 149 will also participate in the ceremonies.

- The donation drive to assist veterans at Hines V.A. Hospital and the Midwest Shelter for Homeless Veterans will continue through Veterans Day. We have received a substantial number of donations for this worthy cause.
- Winter program planning is complete and final touches are being made to the newsletter which will be mailed on November 28.
- We have several upcoming programs to celebrate the holiday season, including holiday gifts from the kitchen, the Ghosts of Christmas Past and our annual Holiday Open House on Tuesday, December 6 at 5:30 p.m. featuring the musical talents of Mr. Vegas Man.

Workshops/Conferences

- Sandra Pointon attended a LACONI Administrators Workshop on tax levies.
- Sandra Pointon, Fernando Alfonso, Debbie Somchay, Jackie Lakatos, Mary Inman and Pam Zukoski attended a half-day Security Workshop at Orland Park Library.
- Pam Zukoski, Debbie Somchay and Jackie Lakatos attended the Illinois Library Association Conference in Rosemont. Trustee Christine Hogan also participated in Trustee Day.
- Sandra Pointon, Pam Zukoski and Debbie Somchay attended a webinar on Using iPads and Tablets in Your Library.
- Mary Inman attended the monthly Children's Librarians meeting.

Outreach

- Jackie Lakatos attended the College of Du Page Library & Information Technology Fall Advisory Council Meeting.
- On Monday, October 31, Debbie Somchay made the outreach delivery to Franciscan Village. 8 people attended and 37 items were checked out.
- Rachel Snyder had the opportunity to meet with Cathy Mayer, librarian at Lemont High School, about ways to promote our teen programs to the 1,500 students at the high school and ways that they can work together to promote the use of both libraries.

Respectfully submitted,

Sandra D. Pointon