



Director's Report

May 5, 2011

Personnel:

- Racheal Perek joined the Circulation-Technical Services Department as a part-time LTA.
- Danielle Hinks continues to be on medical leave. Maria Lareau is doing a great job in her absence.

Board Vacancies

A total of four residents submitted letters of interest for the three Board vacancies. These individuals will be invited to speak at the Board meeting and answer questions from the four elected trustees. Three candidates will be selected and sworn in at the May 9 Board meeting.

Financial

We received a payment of \$13,200 from Interact Business, which represents the remainder of lease payments due to GE Capital for our copier agreement with COTG. We will continue to make monthly payments through the end of the lease (March, 2012).

Property Tax Distributions - Levy Year 2009-2010

	Projected	Actual	Difference	Amount Collected
Spring 2010	\$648,000.00	\$ 661,228.64	\$13,228.64	102.00%

Working Budget, FY2011-2012

The Technology Committee met on Thursday, May 5 to review technology expenditures for FY2010-11 and prepare recommendations for the FY2011-2012 budget. We will receive proposals for the property and health insurance renewals in the next week.

IMRF Rate

We received Preliminary Notice from IMRF of our Contribution Rate for Calendar Year 2012. The library's required contribution for IMRF participating employees will be 13.16%, a significant decrease from the 2011 rate of 15.36%. Cost savings will be reflected in the FY2011-2012 working budget.

2010 Census

We received official figures from the Village of Lemont and DuPage County. The official population count, from the 2010 Census, is 21,903 – a loss of slightly more than 1,000 in population.

Non-Resident Fees

The annual non-resident fee for FY2011/2012 is \$172, calculated following the General Mathematical Formula prescribed in Section 3050.60 of the Illinois Administrative Code.

Local Tax Collections – FY2010-2011, divided by District Population
Multiplied by average number of people in each household

$$(\$1,320,488 / 21,903) = \$60.29 \times 2.85 = \mathbf{\$172.00}$$

Technology

- The launch of the loanable Nook and Kindle eReader program is scheduled for the end of May (to coincide with the publication of the summer newsletter). Our initial collection will consist of three Barnes & Noble Nook eReader devices and three Amazon Kindle eReaders. Each device will be loaded with a variety of best-selling fiction and non-fiction titles. Devices will be loaned to adult Lemont Library cardholders for a 14-day period with no renewals. Fines will be assessed at \$2.00 per day.
- New computers for the adult area have been delivered and are a work in progress. Fernando is setting up an image for the new computers. The new computers will have all Windows 7 operating system with Office 2010 Pro.
- The Lemont Library has been experiencing issues with the router provided by Illinois Century Network. Fernando has updated the sonic firewall appliance with the latest firmware and will see if that will help with the intruder detection alerts that have been hitting the Sonic wall and tying up our T1 lines.
- The domain host for Lemont Public Library District has been upgraded to better serve our needs. PALS will no longer host the library website after June 30; as a result, we will be moving the web page and data files and email over to the new host, Network Solutions. We secured a 5 year agreement for less than \$400. IT will have full manager access to the host so that when changes are needed in the future it can be done by a click of a button.
- We ordered Cisco small business wireless N routers for our wireless access network. The new wireless routers have a more robust security feature and a wider range of area coverage. The many features of the new wireless access routers can also permit the IT manager to implement a certain time for the routers to be operational, i.e. routers on only during business hours.
- The new Kyocera color copier is now fully operational for public copying, printing and scanning and a new black and white printer for computer users has also been installed.
- With the help of TBS, the pay print software was moved to our newest Windows server. All printing and software is now located on the more powerful server.

Buildings and Grounds

- Johnson Controls is working on the VAV boxes and software for the computer controls. There is now a problem with the software and the BCU Building control unit. Communication with the computer and the BCU has been lost. There was an issue with power outage and we are not certain what happened between the computer and the BCU. Johnson controls is scheduled to come in again and go over a proposal for the computer software. Parts for the outdated BCU are no longer available. Also the version of the HVAC software we are currently using and the newer hardware is an issue. Johnson Controls will be providing options for upgrade in the near future.
- Beary Landscaping completed the spring clean up (mulching, trimming, etc.) last week. Due to the poor condition of many areas of the lawn and parking islands, Beary has completed a complete aeration of the lawn and re-seeding of many areas.

Summer Reading Program

Plans for a Midsummer Knight's Read are progressing.

- All programs have been scheduled and the Children's Department is preparing for school visits later this month.
- Summer donations totaling \$1,160 in cash and \$235 in prizes have been received.
- The Fatz Foundation will underwrite the cost of performers for the Kick Off, to be held in the Library Parking Lot on Tuesday, June 7, 5:00 to 7:00 p.m. The Teen kick off will be held at the Park District Pool on Saturday, June 11.

Adult Department

- Our most popular program this month was a book Appraisal Event hosted by Thomas Joyce, a well-known expert in the field of rare books from Chicago.
- The summer newsletter (June – August) will be mailed the last week of May.

Children's Department

- The first meeting of Little Seedlings was held on Wednesday, April 20. The 10 planted the first seeds for the new community garden and also celebrated Earth Day with Earth bingo and a stained glass picture of the Earth.
- Storytime ended the week of April 25. Special story times in honor of Mothers' Day will be held the week of May 2. Moms and Muffins met on April 28 and all enjoyed talking about the "Mouse and the Motorcycle" by Beverly Cleary.
- Book Buddies ended the year on a high note with 50 attending a celebratory party on Monday, May 2. The high school students and English teacher Anna Kemp brought ice cream for sundaes and decorations. Junior buddies received certificates of achievement from their big buddies. It was a well attended year of reading and the party was a great conclusion.

Teen Department

- Colleen Villareal was the winner of the Teen photo and story contest. She turned in a photo taken at Adler Planetarium and wrote both a true story and a fictional story. You can view her entry in the teen department. Josh Trainere was the winner for the teen raffle.

- Three kids participated in the Read-In during National Library Week. Mary and the kids had a great time reading and \$442 was raised for the Tender Loving Care Animal Shelter in Homer Glen.
- Literary Lounge had a lively discussion about Wendy Mass' book "The Candymakers" on April 27.

Workshops/Conferences

- Sandra Pointon and Debbie Somchay attended Gadgets in the Library, Part I Webinar.
- Sandra Pointon and Jackie Lakatos attended Gadgets in the Library, Part II Webinar.
- Sandra Pointon attended the IMRF Rate Workshop on April 25.
- Sandra Pointon attended the PrairieCat Delegates Assembly on Wednesday, April 27.
- Jackie Lakatos participated in a 2 day online forum on the topic of Public Driven Acquisitions.
- Christina Theobald attended the LACONI Circulation division's program on Serials Cataloging.
- Lemont hosted the children's librarians meeting, SASSY, on Friday, April 15.
- Mary Inman attended the LACONI conference on Friday, April 29.
- Debbie Somchay attend the LACONI Technology meeting on Friday, April 8, 2011 at the Schaumburg Public Library. The topic was eReaders and Libraries.
- Maria Ziemer from Proquest gave the Reference Department (Debbie, Matthew, Pam and Mary) hands-on training on the new Ancestry Library interface on Thursday, April 14.

Outreach

- Sandra Pointon gave a presentation to the Lemont Rotary Club on eBook apps for the iPad.
- The Library and Everest Academy hosted its Preschool Open House and Summer Review on Thursday, April 14. It was a huge success with over 40 parents attending.

Library System News

Sandra Pointon attended the quarterly PrairieCat Delegates Assembly on April 27.

- Fees for PrairieCat services for FY2011/12 were provided. Our annual fee will increase by 2.08% to \$16,752.88. 19 libraries have provided notice that they are withdrawing from PrairieCat at the end of 2011. These libraries (most notably Davenport, Moline, Bettendorf and Scott County libraries) are currently paying a total of \$300,000 in fees to PrairieCat and I would anticipate that as a result of their withdrawal from PrairieCat, our contribution will increase substantially in FY2013.
- The FY2012 budget and the FY2012 contract with the Reaching Across Illinois Library System (RAILS) were approved. The contract still will need to be approved by the RAILS Merger Transition Board before it is official (that is slated to occur on May 18). This is at the same service/staffing level as currently in place and is similar to the contracts that have been negotiated with the other three LLSAPs in RAILS - MAGIC, RSA and SWAN.
- The Delegates voted to not renew the AquaBrowser subscription when it expires on August 31, 2011, a loss for our catalog functionality.
- The Delegates voted to form a committee to look at future options for the ILS (catalog/automation system). Our current maintenance contract with SirsiDynix ends on July 31, 2012.
- The Delegates voted to upgrade to Symphony 3.4 on the weekend of May 21-22. Information about the 3.4 upgrade will be sent to PrairieCat libraries soon.

Communications

- Orientation Workshops for new trustees will be offered by Dominican University this summer (flier attached).
- A letter of thanks was received from Susan Emore, Local Coordinator for the AARP/IRS Tax Aide program, recognizing Debbie Somchay for her assistance in coordinating the tax assistance program at the library. All told, volunteers filed 141 returns.
- David Orr, Cook County Clerk sent a letter of thanks for hosting early voting for the April 5 Consolidated Election.

Respectfully submitted,

Sandra D. Pointon