

AGENDA

THE LEMONT PUBLIC LIBRARY DISTRICT

50 E WEND STREET, LEMONT, IL 60439

MEETING OF THE POLICY AND PERSONNEL COMMITTEE - LIBRARY BOARD OF TRUSTEES

September 27th, 2022

6:00-7:30

EVENT SPACE/LEARNING CENTER

If any member of the public wishes to address the Library Board of Trustees at this meeting, please contact Director Heather Shlah at hshlah@lemontlibrary.org or call (331) 246-1607 24 hours in advance.

1. Public Comment: Members of the public are invited to speak to the Library Board. Comments are to be limited to three minutes or less per attendee.

NEW BUSINESS

- A. Duties Required/Authority for Board Committee Members. **Update on language used. Document sent out ahead of meeting for review. 09/26/22**

OLD BUSINESS

- A. Employee option to receive pay incentive should they choose spousal insurance and waive the employer health insurance provided by the library. (Typically, the difference in premium paid for spousal insurance and the premium paid for library employer insurance.) **Update Committee on findings from meeting with Tom Ruback, Arthur J. Gallagher. Update on costs for a previous employee.**
- B. Job Descriptions (Management) Update Committee on progress. **Documents sent out ahead of meeting for review. 09/26/22**
- C. Approve for Board Review: Naming and Sponsorship Policy and Room Use Policy. Reviewed with changes implemented. **Policies sent out ahead of meeting for review. 09/26/22**
- D. Review of Public Facing Policies (FOIA Policy, Teen Space Policy, Vulnerable Adult Policy, Homework Help Policy, Security Policy, Confidentiality Policy, Internet Use Policy, Equipment Policies to be grouped or stand alone? (Computer Use, Laptop, Print, Copy and Scan)) **Date for Board Approval on Internet Safety Policy August 26, 2021.(Requested at last Committee Meeting.) Update Committee on Policy Progress and assign policies for a line-by-line review for next scheduled Committee Meeting on 10/25/2022.**
- E. ADJOURNMENT