

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF THE LEMONT PUBLIC LIBRARY DISTRICT
COOK AND DUPAGE COUNTIES, ILLINOIS
HELD REMOTELY via ZOOM**

May 10, 2022

I. Call to Order and Roll Call

President Kirvelaitis called the meeting to order at 7:00 p.m noting that the meeting was being held remotely due to rising COVID-19 infection rates. The following trustees answered present: Patricia Camalliere, Tom Culcasi, Vytenis Kirvelaitis, Renee Pravdik, Catherine Sanders and Michaeline Skibinski. Thomas Burton, Jr. was absent due to a family medical emergency. Library Director Heather Shlah also attended the meeting.

II. Pledge of Allegiance

III. Approval of Minutes

The approval of April 12, 2022 minutes was deferred to the next meeting.

IV. Treasurer's Report

There was discussion regarding the delay of the 2nd Installment of the Cook County Property tax bills. Although it is still not clear, the bills will not be issued this summer and may in fact be delayed until January of 2022. The Treasurer will convene the Finance Committee to consider the issuance of tax anticipation warrants and to explore various options for limiting expenditures.

A motion was made by Trustee Culcasi and seconded by Trustee Sanders to approve the treasurer's report as submitted:

	<u>Balance 4/30/22</u>
Chase Bank	
Checking Account	\$206,810.35
Savings Account	106.77
Illinois Funds	
Money Market e-pay	74,488.86
Illinois National Bank	
e-Pay	1,000.00
Lemont Bank & Trust	
Money Market	260,666.69
CD – Matures 8/24/22	107,445.40
PMA Operating Account	598,385.40

A roll call was taken. Trustees Camalliere, Culcasi, Kirvelaitis, Pravdik, Sanders and Skibinski voted aye. Trustee Burton was absent. There were no nays. The motion passed.

V. Approval of Bills

Trustee Camalliere made a motion, seconded by Trustee Sanders, to approve payment of bills

for the period of April 13, 2022 through May 10, 2022 in the amount of **\$79,135.31**. Trustee Camalliere requested clarification of the \$3,452.91 bill for Printing Equipment payable to First-Citizens Bank & Trust Co. Library Director Shlah explained that this was for the lease of printers with First Citizen's Bank & Trust appearing as the payee of the account. Trustees Camalliere, Culcasi, Pravdik, Sanders and Skibinski voted aye. Trustee Kirvelaitis said aye, except for bills related to the Lithuanian Archives Project (LAP), where he abstained. Trustee Burton was absent. There were no nays. The motion passed.

VI. Public Participation

There were no comments from the public.

VII. Reports

A. President
No report.

B. Library Director

1. The Director reported on the successful Library staff training day on Friday April 29. Feedback has been extremely positive.
2. The wood fencing around the air conditioning system condenser unit has deteriorated to the point that it had to be removed. Building and Grounds will evaluate replacement.

C. Attorney
No report.

D. Committees

1. **Finance**
The Committee will be meeting to consider various budget issues and tax anticipation warrants.
2. **Building and Grounds**
No report.
3. **Policy and Personnel**
The Committee is planning to meet prior to the next Board Meeting.
4. **Planning and Goals**
The Committee met on April 21st. Issues discussed included expansion of Library parking, utilization of the Children's Patio, and a fundraiser/gala later this year. The Committee will meet again on May 19th at 3:30pm.
5. **Technology**
Things are going according to plan. If anyone has any technology issues, please contact the Help Desk.

VIII. New Business

None

IX. Old Business

The Library's 80th Birthday Celebration

The Keepataw Labor Day Library Float has been ordered and the deposit paid. The Library staff has met to brain storm on various events and activities. Details will follow.

X. Communications / Correspondence

The Board expressed their gratitude and appreciation for these donations received by the Library:

Rosemary Ellis: \$300 (Unrestricted)

Lemont Junior Woman's Club \$74.76 (Children's books)

FOL \$325 (Adult Programs)

Carrissa Doshi \$100 (unrestricted)

The Guzior Family Foundation \$300 (Children's Art Programs)

The Braxtrom Family \$50 (Technology)

Mark Hughs \$100 (Summer Learning Program)

Thank you letters will be sent.

XI. Executive Session

There was no need to move into executive session.

XII. Adjournment

A motion was made by Trustee Culcasi, which was seconded by Trustee Sanders, to adjourn the meeting at 7:42 p.m. All voted aye. There were no nays. The motion passed. The meeting was adjourned.

Respectfully submitted,

Vytenis Kirvelaitis
Board President